TAE40110 Certificate IV in Training and Assessment

Note to students: Training is provided by MGTD Pirii (RTO88194) with Qualifications and Statements of Attainment issued by Parasol EMT Pty Ltd (RTO2551)

This qualification reflects the roles of individuals delivering training and assessment services in the vocational education and training (VET) sector.

Achievement of this qualification by VET trainers and assessors is a requirement of the Standards for Registered Training Organisations (RTOs) 2015 (Standard 1 subsections 1.13 to 1.24).

This qualification, or the skill sets derived from units of competency within it, is also suitable preparation for those engaged in the delivery of training and assessment of competence in a workplace context, as a component of a structured VET program.

This course is ideal for enterprise trainers and assessors, registered training organisation (RTO) trainers and assessors, training advisers or training needs analysts and vocational education teachers or those persons wishing to undertake these roles.

Entry Requirements

There are no entry requirements for this qualification, however students will require well developed Language, Literacy and Numeracy skills in order to be able to properly support the training and assessment process.

Duration and Study Options

Candidates undertaking this process/course will have up to 12 months (1 year) for completion using one of the following study options – Normal completion time is within 6 months:

- Face to Face Learning allows participants to attend a five (5) day face to face training workshop covering the basic theory for the units of competency. Assessments and practical requirements are completed post workshop no later than 12 months from the first day of the workshop.
- The 1 on 1 coaching model allows participants to attend our training centre in Malaga and complete all of their learning and assessments under guidance from a resident trainer. Assessments are completed as the students undertakes coaching with practical requirements being completed no later than 12 months from commencement.
- Distance education gives participants the flexibility to complete the course at their own pace within the stipulated course timeframes without the need to attend face to face workshops. Assessments and practical requirements are to be completed no later than 12 months from commencement. This option is available via our ELearning portal or using printed workbooks and learner guides with the option of written assessment or on-line assessment.
- Recognition of Prior Learning (RPL) may be undertaken by candidates who are able to provide valid, sufficient, current and authentic evidence of competency through demonstration of the required learning and skills outcomes using our RPL portfolio of evidence workbooks.

Learning Outcomes

The Certificate IV in Training and Assessment will provide participants with the knowledge and skills required to competently perform the role of a skilled trainer, facilitator and assessor in the workplace and the VET sector generally. Participants will also be able to recognise the current skills of people, deliver
training in an industry area or subject matter expertise and conduct competency based assessment in a range of contexts. It will enable participants to develop the knowledge, skills and attitudes


Total number of units = 10

7 (8 including LLN unit) core units plus 2 (Less 1 LLN unit) elective units

At least 2 elective units must be selected from the elective units listed below. One elective unit may be selected from any currently endorsed Training Package or accredited course. Elective units must be relevant to the work outcome, local industry requirements and the qualification level. Where a unit is chosen from another currently endorsed Training Package or accredited course, it must be from a qualification or course at Certificate III level or above, and must contribute towards the vocational outcome of the program.

**Core units**

- TAEASS401B Plan assessment activities and processes
- TAEASS402B Assess competence
- TAEASS403B Participate in assessment validation
- TAEDEL401A Plan, organise and deliver group-based learning
- TAEDEL402A Plan, organise and facilitate learning in the workplace
- TAEDES401A Design and develop learning programs
- TAEDES402A Use training packages and accredited courses to meet client needs

**Language, literacy and numeracy**

- TAELRN411 Address adult language, literacy and numeracy skills (advised core unit from 2015)

**Elective units**

**Assessment**

- TAEASS301B Contribute to assessment
- TAEASS502B Design and develop assessment tools

**Delivery and facilitation**

- TAEDEL301A Provide work skill instruction
- TAEDEL403A Coordinate and facilitate distance-based learning
- TAEDEL404A Mentor in the workplace
- TAEDEL501A Facilitate e-learning

**Training advisory services**

- TAETAS401A Maintain training and assessment information

**Imported units**

- BSBAUD402B Participate in a quality audit
- BSBCMM401A Make a presentation
- BSBLED401A Develop teams and individuals
- BSBMKG413A Promote products and services
- BSBREL402A Build client relationships and business networks
- BSBRES401A Analyse and present research information

Nominal Hours: 290
Fees (Retail)
Recognition of Prior Learning (RPL) – $ 929.00 (GST Free)
E-Learning or Distance Learning $ 1,249.00 (GST Free) – includes resources and materials
Face to Face or 1 on 1 coaching option $ 1499.00 (GST Free) – includes resources and materials
Courses are also available for delivery within the workplace or for groups – please contact us at admin@mgtdprii.edu.au for a quotation

*MGTDPrii takes its social responsibilities seriously and will, where practicable, offer assistance and support to students wishing to undertake courses of study and/or qualifications. Where a student receives government assistance or concession MGTDPrii will offer concessional rates – subject to documented proof of concession. We will also offer payment terms in order to assist students where practicable.*

This course is delivered under an agreement with Parasol EMT Pty Ltd (RTO2551)