MGTD Pirii is committed to our trainers developing an effective learning environment which allows for different learning styles and provides a range of opportunities and training methods so that all participants have access to the type of program that meets their needs and maximises learning.

Through this policy MGTD Pirii will create the process of developing, documenting and reviewing learning and assessment strategies that are a requirement of the Australian Quality Training Framework (AQTF) Standards for registered training organisations.

In consultation with training staff and relevant industry stakeholders MGTD Pirii will develop Training and Assessment strategies for all accredited courses or training package qualifications within MGTD Pirii Scope of Registration.

Training and Assessment Strategies will include the following details:

- There is a structured approach to planning and delivering training and assessment
- Training and assessment is relevant to the industry and workplace and addresses relevant business needs
- There is documentation so that everybody who needs to know is clear about how the program is to run, who is involved
- The right materials and resources will be available
- Consistent high quality delivery and assessment can be provided to the client

The training and assessment strategy will vary depending on whether our program aligns to a full qualification or a skills cluster (group of units of competency). Client groups will have different learning needs. The operational requirements of clients or changes to legislation or regulation may also have an effect on our strategy. The strategy will also vary depending on the application and functions it will be used for.

**Industry Consultation**

Conducting is paramount to ensuring that the MGTD Pirii will provide learners with the necessary knowledge and skills to complete workplace tasks to the standard that is required in the workplace.

**Preliminary Consultation**

Conducting preliminary consultation assist in the definition of the qualification or training program. Preliminary consultation will help identify among other things:

- The need for the strategy
- The purpose of the strategy
- The skills and knowledge to be attained through the training program or qualification
- How the learning will be provided in connection with the knowledge and skills assessed
- Characteristics of the learners including educational levels and learning needs
- Accessibility to workplace resources (opportunities for practice)

**Secondary Consultation**

Secondary consultation will be undertaken once the first draft is completed. MGTD Pirii will return to the client or the industry stakeholders that participated in the preliminary consultation in order to confirm that the proposed strategies shall meet the needs identified. Developing and maintaining training and assessment strategies will ensure that the structural blocks for training delivery logistics have been developed for relevant training programs (workshops) for MGTD Pirii staff to gain the knowledge and build up the skills to perform the key tasks required in the developing and continuous improvement of the training and assessment system.

Signed:  
Date: 9/07/2014  

Michael Gray  
CEO / Director