BSB51413 Diploma of Project Management

This qualification reflects the role of individuals who apply project management skills and knowledge. They may manage projects in a variety of contexts, across a number of industry sectors. They have project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

This course is ideal for Project managers, Project leaders, Project team leaders, Project contract managers, Project vendor managers or those persons wishing to undertake these roles.

Entry Requirements

There are no entry requirements for this qualification, however students will require adequate Language, Literacy and Numeracy skills to be able to read and understand Project Management Plans, Standards, Procedures and similar documents, explain the meaning of the concepts contained within this level of documentation and be able to use numeracy skills to work within costing principles.

Duration and Study Options

Candidates undertaking this process/course will have up to 24 months (2 years) for completion using one of the following study options – Normal completion time is within 12 months (1 year):

- Face to Face Learning allows participants to attend two (2) workshops of four (4) days duration each and consisting of face to face training workshop covering the basic theory for the units of competency. Assessments and practical requirements are completed post workshop no later than 24 months (2 years) from the first day of the workshop.
- The 1 on 1 coaching model allows participants to attend our training centre in Malaga and complete all of their learning and assessments under guidance from a resident trainer. Assessments are completed as the students undertakes coaching with practical requirements being completed no later than 24 months (2 years) from commencement.
- Distance education gives participants the flexibility to complete the course at their own pace within the stipulated course timeframes without the need to attend face to face workshops. Assessments and practical requirements are to be completed no later than 24 months (2 years) from commencement. This option is available via our ELearning portal or using printed workbooks and learner guides with the option of written assessment or on-line assessment.
- Recognition of Prior Learning (RPL) may be undertaken by candidates who are able to provide valid, sufficient, current and authentic evidence of competency through demonstration of the required learning and skills outcomes using our RPL portfolio of evidence workbooks.

Learning Outcomes

The Diploma of Project Management provides participants with the knowledge and skills to:

- Identify and describe the project cycle
- Develop, Control and manage the project scope
- Ensure the cost schedule remains effective within projects
• Describe and understand the importance of standards in projects
• Describe and demonstrate understanding of contract and procurement planning
• Identify risk and develop overall risk management strategies
• Engage stakeholders and understand the role of self in relation to managing a project
• Integrate, manage and balance overall project functions
• Graduates may be eligible to apply for applicable membership of the Australian Institute of Project Management www.aipm.com.au


Total number of units = 12

8 core units plus

4 elective units which may be from Group A, B or any endorsed Training Package or accredited course at Diploma level or higher.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

They must not include the choice of the unit BSBPMG522 Undertake project work.

Core units
BSBPMG511 Manage project scope
BSBPMG512 Manage project time
BSBPMG513 Manage project quality
BSBPMG514 Manage project cost
BSBPMG515 Manage project human resources
BSBPMG516 Manage project information and communication
BSBPMG517 Manage project risk
BSBPMG521 Manage project integration

Elective units

Group A
BSBPMG518 Manage project procurement
BSBPMG519 Manage project stakeholder engagement
BSBPMG520 Manage project governance

Group B
BSB1NM501 Manage an information or knowledge management system
BSBINN502 Build and sustain an innovative work environment
BSBMTG516 Facilitate continuous improvement
BSBSUS501 Develop workplace policy and procedures for sustainability
BSBWHSS06 Contribute to developing, implementing and maintaining WHS management systems
BSBWOR501 Manage personal work priorities and professional development
BSBWOR502 Ensure team effectiveness
ICAICT511A Match IT needs with the strategic direction of the enterprise
ICAICT515A Verify client business requirements
MSS015002A Develop strategies for more sustainable use of resources
PSPETHC501B Promote the values and ethos of public service

Nominal Hours: 530 hours
Fees (Retail)
Recognition of Prior Learning (RPL) – $1,589.00 (GST Free)
E-Learning or Distance Learning $2,125.00 (GST Free) – includes resources and materials
Face to Face or 1 on 1 coaching option $2,449.00 (GST Free) – includes resources and materials
Courses are also available for delivery within the workplace or for groups – please contact us at admin@mgtdpirii.edu.au for a quotation

MGTD Pirii takes its social responsibilities seriously and will, where practicable, offer assistance and support to students wishing to undertake courses of study and/or qualifications. Where a student receives government assistance or concession MGTD Pirii will offer concessional rates – subject to documented proof of concession. We will also offer payment terms in order to assist students where practicable.