BSB51615 Diploma of Quality Auditing

This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team.

It is ideal for Quality Assurance Managers, Quality Facilitators, Quality and Improvement Consultants or Service Quality System Support Analyst or persons wishing to undertake these roles.

Entry Requirements

There are no entry requirements for this qualification, however students will require adequate Language, Literacy and Numeracy skills to be able to read and understand Project Management Plans, Codes of Practice, Procedures and similar documents, explain the meaning of the concepts contained within this level of documentation and be able to use numeracy skills to conduct mid-level calculations and work within mathematical formulae and concepts.

Duration and Study Options

Candidates undertaking this process/course will have up to 24 months (2 years) for completion using one of the following study options – Normal completion time is within 12 months (1 year):

- Completion of any 5 day Lead Auditor Course offered by MGTD Pirii or its associated companies followed by completion of the LATC post course practical application and assessment within 3 months of course end date. This option also includes eligibility for registration as an Auditor or Lead Auditor, dependent of experience, through the Professional Evaluation and Certification Board (PECB), (Optional and additional costs: IRCA or Exemplar Global). Students will then have 12 months to complete the final 4 units of competency.

- Face to Face Learning allows participants to attend a five (5) day face to face training workshop covering the basic theory for the units of competency. Assessments and practical requirements are completed post workshop no later than 24 months (2 years) from the first day of the workshop.

- The 1 on 1 coaching model allows participants to attend our training centre in Malaga and complete all of their learning and assessments under guidance from a resident trainer. Assessments are completed as the students undertakes coaching with practical requirements being completed no later than 24 months (2 years) from commencement.

- Distance education gives participants the flexibility to complete the course at their own pace within the stipulated course timeframes without the need to attend face to face workshops. Assessments and practical requirements are to be completed no later than 24 months (2 years) from commencement. This option is available via our ELearning portal or using printed workbooks and learner guides with the option of written assessment or on-line assessment.

- Recognition of Prior Learning (RPL) may be undertaken by candidates who are able to provide valid, sufficient, current and authentic evidence of competency through demonstration of the required learning and skills outcomes using our RPL portfolio of evidence workbooks.

Learning Outcomes

The Diploma of Quality Auditing provides Participants with the competencies to plan, initiate, lead and review a Quality Management System audit.
Participants will develop the knowledge and skill to:

- Identify the framework of a Quality Management System aligned to International Standards.
- Initiate and lead a Quality Management System audit.
- Report the findings on a Quality Management System audit within a report.


**Total number of units = 8**

**8 elective units**

**3 elective units** must be selected from the Group A units listed below.

**2 elective units** must be selected from the Group A or Group B units listed below or from an equivalent level qualification within this Training Package.

The remaining **3 elective units** may be selected from the Group A or Group B units listed below, or any currently endorsed Training Package, or accredited course at the same qualification level. If not listed below, **1 unit** may be selected from either a Certificate IV or Advanced Diploma qualification.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

**Elective units**

**Group A**

**Information Management**

- BSBINM501 Manage an information or knowledge management system

**Quality Auditing – It is preferred that all participants undertake these 4 units**

- BSBAUD402 Participate in a quality audit
- BSBAUD501 Initiate a quality audit
- BSBAUD503 Lead a quality audit
- BSBAUD504 Report on a quality audit

**Risk Management**

- BSBRSK501 Manage risk

**Group B units**

**Management**

- BSBMGT502 Manage people performance
- BSBMGT516 Facilitate continuous improvement

**Project Management**

- BSBPMG513 Manage project quality

**Sustainability**

- BSBSSUS501 Develop workplace policy and procedures for sustainability

**Workplace Effectiveness**

- BSBWOR502 Ensure team effectiveness

Nominal Hours: 355
Fees (Retail)
Recognition of Prior Learning (RPL) – $1,379.00 (GST Free)
ELearning or Distance Learning $1,799.00 (GST Free) – includes resources and materials
Face to Face or 1 on 1 coaching option $2,219.00 (GST Free) – includes resources and materials
Completion through any Lead Auditor training course with additional course work - $3,250.00 (GST Free)
– Includes Lead Auditor 5 day course, registration and certification (with examinations) and completion
of additional units of competency
Courses are also available for delivery within the workplace or for groups – please contact us at
admin@mgtdpirii.edu.au for a quotation

MGTD Pirii takes its social responsibilities seriously and will, where practicable, offer assistance and
support to students wishing to undertake courses of study and/or qualifications. Where a student
receives government assistance or concession MGTD Pirii will offer concessional rates – subject to
documented proof of concession. We will also offer payment terms in order to assist students where
practicable.